

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE FEBRUARY 7 2023 WORK SESSION**

Supervisor Stumbo called the meeting to order at approximately 5:00pm in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Brenda Stumbo, Clerk Heather Jarrell Roe and Treasurer Stan Eldridge
Trustees: Ryan Hunter, John Newman II, Gloria Peterson, and Debbie Swanson

Members Absent: None

Legal Counsel: Wm. Douglas Winters

AGENDA

- 1. **AGENDA REVIEW.....SUPERVISOR STUMBO**
- 2. **OTHER DISCUSSION.....BOARD MEMBERS**

AGENDA REVIEW

NEW BUSINESS

- 1. **REQUEST FROM MEN LIKE US FOR APPROVAL OF A LOCAL GOVERNING BODY RESOLUTION FOR A CHARITABLE GAMING LICENSE**

Clerk Jarrell Roe explained that a local governing body approval is required for any petitioner looking to become qualified by the State of Michigan for a charitable gaming license. She further explained that all previous examples that she was able to locate followed the same process of coming to the board, however, this was the first Michigan Millionaires” request. Discussion among the board members led to more questions about the type of license, when the event would be held, and the location. The board members had further questions and let the petitioner know that this would likely be tabled for more information.

- 2. **REQUEST OF LORRIE THOMAS TO APPEAL FEES FOR A FREEDOM OF INFORMATION ACT (FOIA) REQUEST**

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Clerk Jarrell Roe went over the memo that was included in the packet and explained the process of how FOIA fees are determined. Supervisor Stumbo also noted that this is only the second time something like this has come before the board.

3. REQUEST TO APPROVE THE LOW BID FROM MEI TOTAL ELEVATOR SOLUTIONS FOR REPAIRS TO THE CIVIC CENTER ELEVATOR IN THE AMOUNT OF \$25,627.32 BUDGETED IN LINE ITEM #101-265-931-020 CONTINGENT UPON APPROVAL OF THE BUDGET AMENDMENT

Supervisor Stumbo explained the elevator repair that is required to continue operation.

4. REQUEST TO APPROVE AN AMENDMENT TO THE CONTRACT WITH WASHTENAW COUNTY FOR POLICE SERVICES WITH A TERM ENDING DECEMBER 31, 2026

Supervisor Stumbo explained the contract and expressed concern over the new grant process. The board members echoed these concerns about structural change from the county.

5. REQUEST TO APPROVE THE PROPOSAL FROM OHM FOR A CONCEPTUAL AND FEASIBILITY STUDY FOR THE PACKARD ST. AND HEWITT RD ON THE AMOUNT OF \$9,500,00 BUDGETED IN LINE ITEM #213-753-801-000

Supervisor Stumbo explained the feasibility study is necessary to apply for grants and is needed for access to the voting precinct on Packard. Matt Parks from OHM was present and added that these studies help to identify possible issues that may arise before projects begin.

6. REQUEST TO APPROVE THE PROPOSAL FROM OHM FOR THE RIDGE RD. SIDEWALK SURVEY, DESIGN AND BIDDING SERVICES IN THE AMOUNT OF \$46,500.00 BUDGETED IN LINE ITEM #213-753-801-000 CONTINGENT UPON APPROVAL OF THE BUDGET AMENDMENT

Supervisor Stumbo explained the need for a preliminary design to identify the potential needs of easements in order to apply for grants and also allow addition of bus shelter.

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7. REQUEST AUTHORIZATION TO HAVE SPARTAN DISTRIBUTORS REPAIR FIVE (5) MOWERS IN THE AMOUNT OF \$38,847.70 BUDGETED IN LINE ITEM #213-753-933-000 CONTINGENT UPON ARRIVAL OF THE BUDGET AMENDMENT

Supervisor Stumbo explained repairing the Toro mowers versus selling them and buying new ones. The golf course did this previously and she explained the life of the equipment and the cost savings.

8. REQUEST TO APPROVE THE AGREEMENT WITH THE WASHTENAW COUNTY ROAD COMMISSION FOR THE INSTALLATION OF FIVE (5) SPEED BUMPS ON GRAND BOULEVARD IN THE AMOUNT OF \$53,840.00 BUDGETED IN LINE ITEM #101-446-982-000 CONTINGENT UPON APPROVAL OF THE BUDGET AMENDMENT

The road commission will be bidding out speed humps and requests the Ypsilanti Township finalize the agreements prior to bidding.

9. REQUEST TO APPROVE THE AGREEMENT WITH THE WASHTENAW COUNTY ROAD COMMISSION FOR THE REPLACEMENT OF FOUR (4) SPEED HUMPS ON SWEET RD. IN THE AMOUNT OF \$49,965.00 BUDGETED IN LINE ITEM #101-446-982-000 CONTINGENT UPON APPROVAL OF THE BUDGET AMENDMENT

Discussed in conjunction with item #8.

10. REQUEST TO APPROVE THE AGREEMENT WITH THE WASHTENAW COUNTY ROAD COMMISSION FOR THE REPLACEMENT OF FOUR (4) SPEED HUMPS ON RUE WILLETTE BLVD. IN THE AMOUNT OF \$49,965.00 BUDGETED IN LINE ITEM #101-446-982-000 CONTINGENT UPON APPROVAL OF THE BUDGET AMENDMENT

Discussed in conjunction with item #8.

11. REQUEST TO APPROVE THE AGREEMENT WITH THE WASHTENAW COUNTY ROAD COMMISSION FOR THE REPLACEMENT OF FOUR (4) SPEED HUMPS ON RUE DEAUVILLE BLVD. IN THE AMOUNT OF \$49,965.00 BUDGETED IN LINE

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**ITEM #101-446-982-000 CONTINGENT UPON APPROVAL OF THE BUDGET
AMENDMENT**

Discussed in conjunction with item #8.

**12. REQUEST TO ACCEPT THE RESIGNATION OF RYAN HUNTER FROM THE
PLANNING COMMISSION EFFECTIVE IMMEDIATELY**

Trustee Ryan Hunter resigned from the planning commission. Only one board member can serve on the planning commission at a time and Trustee Gloria Peterson is serving in this capacity.

**13. REQUEST TO ACCEPT THE RESIGNATION OF RYAN HUNTER FROM THE AAATA
BOARD EFFECTIVE IMMEDIATELY**

Trustee Ryan Hunter had to resign from the AAATA. According to AAATA rules elected officials cannot serve on the board.

**14. REQUEST TO APPROVE THE APPOINTMENT OF MONICA ROSS WILLIAMS TO
THE AAATA BOARD WITH A TERM EXPIRING APRIL 2024**

Monica Ross Williams is recommended to be approved by Supervisor Stumbo to fill the place of now Trustee Ryan Hunter.

**15. REQUEST TO APPROVE THE REAPPOINTMENT OF LARRY DOE TO THE
YPSILANTI COMMUNITY UTILITIES BOARD FOR A TERM ENDING DECEMBER 31,
2025**

Supervisor Stumbo stated this is a request to reappoint Larry Doe to the YCUA Board.

**16. REQUEST TO CREATE FUND 284 OPIOID SETTLEMENT AND TO ADD \$19,985.00
TO REVENUE LINE ITEM #284-000-685-000 AND \$19,985.00 TO EXPENDITURE
LINE ITEM #284-631-962-000**

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Supervisor Stumbo explained that the township would need to create new line items for revenue and expense for the opioid settlement. Accounting Director Neel explained the settlement terms and mentioned Community Resource Director Laurie Lutomski who will assist in developing recommendations for the new revenue.

17. BUDGET AMENDMENT #1

Supervisor Stumbo listed the budget amendment items as the emergency elevator repair, installation of new speed humps on E. Grand Boulevard and the replacement of old speed humps on Rue Willette, Rue Deville and Sweet Rd., Toro Groundmaster mower repairs, and professional services for sidewalk engineers.

AUTHORIZATIONS AND BIDS

- 1. REQUEST TO AWARD THE BID AND APPROVE THE CONTRACT WITH BECKETT & RAEDER FOR THE PARKS AND RECREATION FIVE YEAR MASTER PLAN PROJECT IN THE AMOUNT OF \$33,000.00 BUDGETED IN LINE ITEM #213-753-801-000**

Clerk Jarrell Roe stated this was a committee recommendation.

ATTORNEY REPORT

Attorney Winters detailed the recent flood at the community center and the damage. He also gave an update on Gault Village and other issues facing the township.

The Work Session meeting was adjourned at approximately 6:16pm.

Respectfully Submitted,

**Heather Jarrell Roe, Clerk
Charter Township of Ypsilanti**